

Action Item

**LINC Directors Group
October 3, 2002**

***Action Item No.:* 2003-1**

***Subject:* RFP for LINC Migration**

***Recommended by:* LINC Policy Council**

Adopted:

Background

For the past year, LINC Policy Council has been examining the needs and options available for migrating LINC to a next generation product. This has involved numerous discussions regarding options with the current automation vendor, epixtech, and a visit to Indianapolis-Marion County Public Library, a Horizon site. LTLS staff also met with many other automation vendors at ALA for detailed demonstrations of their products.

At its August 29, 2002 meeting the LINC Policy Council reviewed the options based on these discussions, the site visit, and input from LTLS staff. LINC Policy Council recommends that LTLS migrate LINC to a next generation automation system for the following reasons: the current Dynix product is 20 years old and new development is limited, the expiration of the current contract in November 2002, incentive pricing to migrate to Horizon by epixtech, and the need for new central site hardware. They further recommend that LTLS prepare an RFP with a scope and purpose of accomplishing that migration with our current vendor for the Horizon Integrated Library System. The LINC Policy Council further recommends that migration will only occur after the RFP response is thoroughly evaluated and contracts accepted.

Policy

A Request for Proposal (RFP) will be developed with the scope and purpose of migrating to epixtech's Horizon product. This proposal will include technical specifications, functionality, and performance standards that must be met by the Horizon product in order for a migration to occur. The final decision on whether to migrate to Horizon will be made after the response has been received, examined, and evaluated by LINC Policy Council or its designee.

Approved