

**LINC Policy Council
Circulation Policy Advisory Committee Agenda**

Date: May 22, 2007

Time: 9:00 a.m. – 11:00 a.m.

Location: Lincoln Trail Libraries System

Meeting Purpose

The purpose of this meeting is to review LINC Circulation Policies and determine if policies need editing, rescinding, or if new policies are needed.

Desired Outcomes

By the end of this meeting we will:

- Agree to consensus on the process
- Recommend if policies need editing or rescinding
- Brainstorm policies that may be needed

Agenda			
Topic	Process	Who	Time
Start Up: <ul style="list-style-type: none"> • Ground Rules • Agenda • Roles 	Describe Revise Agree	Phill/Pat	5 min
Introductions	Present Q&A	All	5 minutes
Discussion of the process	Determine/Revise/Agree Q&A	Phill/All	10 minutes
Discussion of current policies	Review Recommend Q&A	All	45
Brainstorm additional policies	Review Q&A	All	30
Close Meeting: <ul style="list-style-type: none"> • Next Steps • Bin Planning • Acknowledgments • Meeting Review 	Brainstorm Brainstorm Plus/Delta (+/Δ)		5 minutes