

Cataloging Advisory Group

Agenda

Meeting Logistics

Date: December 4, 2007

Time: 1:00-3:30 p.m.

Location: LTLS Board Room

Meeting Purpose: To review the current LINC Cataloging Policies, to modify, create and/or rescind policies to reflect current cataloging standards.

Desired Outcomes:

By the end of this meeting we will have:

- Come to a consensus on the process
- Recommended which policies to rescind
- Brainstorm policies that may be needed

Agenda			
Topic	Process	Who	Time
Start Ups: <ul style="list-style-type: none">• Welcome• Purpose• Desired outcomes	Present Present Review/Revise/Agree	Jan/Nanette Jan	15 minutes
Introductions	Present	All	5 minutes
Discussion of the Process	Review/Revise/Agree	Nanette/Jan	20 minutes
Rescinding of Policies	Review/Revise/Agree	All	60 minutes
Brainstorming for policies that may be needed	Brainstorm	All	45 minutes
Next Steps Set Date for Next Meeting	Review/Revise/Agree	All	5 minutes
