

DRAFT

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
LINCOLN TRAIL LIBRARIES SYSTEM**

**DATE:** September 19, 2005  
**TIME:** 7:00 P.M.  
**PLACE:** LTLS HEADQUARTERS, CHAMPAIGN, ILLINOIS

**MEMBERS PRESENT:**

Nina Pals, President .....Altamont  
Allen Lanham, Treasurer.....Charleston  
Laura Barnes, Secretary .....Champaign  
Jennie Cisna.....Mattoon  
Garold Eaglin.....Marshall  
Rochelle Funderburg .....Champaign  
Sharron Kreider .....Ashkum  
Rosanne Reidner.....Ogden  
Anieta Trame .....Mattoon

**MEMBERS NOT PRESENT:**

James P. Quisenberry, Vice President .....Urbana  
Paula Kaufman.....Urbana  
Donna Miner .....Rantoul  
Kathy Wickline.....Champaign

**OTHERS PRESENT:**

Vandella Brown, Illinois State Library .....Springfield  
Gwen Harrison, Illinois State Library .....Springfield  
LTLS Staff .....Champaign  
Jan Ison, Executive Director  
Donna Schaal, Consultant  
Joe Sciacca, Consultant  
Adrian Van Buskirk, Business Manager  
Vanessa Whippo, Consultant  
Karen Wilkinson, Communications Manager

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**MINUTES OF THE MEETING OF THE LTLS BOARD OF DIRECTORS**  
September 19, 2005

President Nina Pals called the meeting to order at 7:00 p.m. Roll call was taken with nine members present, four absent.

**CONSENT AGENDA**

The following Consent Agenda was presented:

A. Approval of Minutes of the July 18, 2005 Meeting

B. Approval of Treasurer's Report

- Schedules of Checks

468 Check Nos. 46038 through 46090

468.1 Check Nos. 32186 through 32240

- Schedules of Activity

468.2 Illinois Funds-Money Market Fund

468.3 The Illinois Funds-Prime Fund

468.4 BankIllinois Grant Account

468.5 Illinois Funds OCLC account

Investment Summary

Petty Cash Report as of August 24, 2005

- Schedules of Checks

469 Check Nos. 46091 through 46192

469.1 Check Nos. 32432 through 32299

- Schedules of Activity

469.2 Illinois Funds-Money Market Fund

469.3 The Illinois Funds-Prime Fund

469.4 BankIllinois Grant Account

469.5 Illinois Funds OCLC account

Investment Summary

Petty Cash Report as of September 9, 2005

- June Financial Statements

Ms. Barnes moved to approve the Consent Agenda; Ms. Kreider seconded the motion. A roll call vote was taken:

Yes -Barnes, Cisna, Eaglin, Funderburg, Kreider, Lanham, Reidner, Trame, Pals

No - None

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**PRESIDENT'S REPORT** – Nina Pals

Ms. Pals said that she attended the first meeting of the LTLS Strategic Planning Committee on July 27, 2005.

**DIRECTOR'S REPORT** - Jan Ison

Ms. Ison reviewed the July and August Executive Director and Consultants' reports. She attended the World Future Society Conference in Chicago; one speaker discussed aging-related issues and prompted thoughts about how libraries will deal with the aging population. She attended the International Federation of Library Associations Conference in Norway; she gave the Board information about a Swedish product called Bokmaten (an ATM for libraries) that she saw at the conference.

The Horizon upgrade was postponed by SirsiDynix and has not yet been rescheduled. St. Joseph Middle School Library has signed a contract to join LINC.

Consultant Donna Schaal reviewed LSTA grant proposals for the Illinois State Library. LTLS was awarded two LSTA grants: \$73,000 for a second year of "Diversity and Cultural Competency in Rural Libraries: A Multi-System Initiative" and \$112,285 for "The Illinois Library Interpreters Network (ILIN): Surmounting the Language Barrier in Illinois Libraries." The first year of the LTLS Diversity grant project was completed; products to be made available to libraries are a multi-lingual screen saver, customizable bookmarks and flyers in five languages, and a welcome poster in 19 languages. LTLS will have a table at "La Fiesta Latina," an event sponsored by the Latino Partnership of Greater Champaign County, to be held at the Urbana Civic Center on September 25, 2005.

LTLS raised just over \$200 for the LTLS Foundation from the book sale at Book Market @ the Square in August. Staff attended the groundbreaking ceremony for the new Champaign Public Library on September 1, 2005. Illinois Library Systems will celebrate their 40th anniversary during the Illinois Library Association Annual Conference in Peoria in October. A multi-panel display will highlight the history of systems, and a reception will be held from 6:30-8:30 p.m. on October 12, 2005.

Ms. Ison distributed a chart showing gasoline costs compared to mileage driven, reflecting higher gasoline prices during the first two months of FY2006.

**COMMITTEE REPORTS** - none

**ILLINOIS STATE LIBRARY REPORT** – Vandella Brown

Ms. Brown introduced Gwen Harrison who is the new Network Consultant at the Illinois State Library. Ms. Brown made the following announcements: Try-It! Illinois 2005, a free trial of a wide variety of electronic resources, will run from October 1 through November 30; budget allocations for systems have been made; FY2005 System Annual Reports are due September 30 with the LLSAP component due on October 14; Public Library Per Capita Grants are due October 15; LSTA 2006 grants have been awarded (about 1 in 3 were funded), and project directors must attend a grant reporting workshop.

**UNFINISHED BUSINESS** – none

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**NEW BUSINESS**

Ms. Ison presented the following action items

- Action Item No. 2006-3 FY2006 Overdrive Participation Contract

The LTLS staff recommends that the LTLS Board of Directors authorize the transfer of \$16,000.00 from the Automation Equity Fund to the Automation Fund. This payment is the FY06 LINC members' contribution to the MediaMall project. MediaMall will give all LINC patrons access to popular downloadable audio books and e-books.

Ms. Barnes moved to approve Action Item No. 2006-3; Mr. Eaglin seconded the motion. A roll call vote was taken:

Yes –Barnes, Cisna, Eaglin, Funderburg, Kreider, Lanham, Reidner, Trame, Pals

No – None

Ms. Ison gave the Board a list of potential dates for Board members to visit libraries and a list of Board committee assignments. She asked the Board to think about the need to appoint an Ad Hoc Committee on Technology to revise the LTLS technology plan.

**DISCUSSION/PLANNING**

Ms. Boze gave a demonstration of Media Mall ([www.mymediamall.net](http://www.mymediamall.net)), the collaborative project that allows LINC libraries to provide downloadable audio books and e-books to their patrons

**ANNOUNCEMENTS**

Ms. Barnes announced that the Illinois Library Association has established a disaster relief fund for libraries in the Gulf Coast area. Details can be found on the ILA web site ([https://www.ila.org/events/donate\\_gulfcoast.htm](https://www.ila.org/events/donate_gulfcoast.htm)).

**ADJOURNMENT**

Ms. Barnes moved to adjourn the meeting; Ms. Funderburg seconded the motion. All were in favor of the motion and the meeting was adjourned at 8:15 p.m.

Approved by the Lincoln Trail Libraries System Board of Directors on Monday, October 17, 2005.

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Nina Pals, President

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Laura Barnes, Secretary