

DRAFT

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
LINCOLN TRAIL LIBRARIES SYSTEM**

DATE: October 27, 2008

TIME: 7:00 P.M.

PLACE: LTLS HEADQUARTERS, CHAMPAIGN, ILLINOIS

MEMBERS PRESENT:

Rosanne Reidner, PresidentOgden
Allen Lanham, Vice President.....Charleston
Janet Hasten, SecretaryMarshall
James P. Quisenberry, TreasurerUrbana
Janet Cler.....Tolono
Scott Drone-Silvers.....Mattoon
Virginia Erickson.....Champaign
Rochelle FunderburgChampaign
Lavonne GillespieAshkum
Cynthia HelmsUrbana
Donna Miner.....Rantoul

MEMBERS NOT PRESENT:

Susan NorrisUrbana
Anieta TrameMattoon

OTHERS PRESENT:

Karen Egan, Illinois State LibrarySpringfield
LTLS StaffChampaign
 Jan Ison, Executive Director
 Joe Sciacca, Consultant
 Vanessa Whippo, Consultant
 Ramona Rollins, Business Office Manager
 David Lottes, Communications Manager

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MINUTES OF THE MEETING OF THE LTLS BOARD OF DIRECTORS
October 27, 2008

Rosanne Reidner called the meeting to order at 7:00 p.m. Roll call was taken with 10 members present, 2 absent.

CONSENT AGENDA

The following Consent Agenda was presented:

A. Approval of Minutes of the September 15, 2008 Meeting

B. Approval of Treasurer's Report

- Schedules of Checks
506 Check Nos. 48723 through 48751
506.1 ACH Direct Deposit
506.2 Check Nos. 1105 through 1111

- Schedules of Activity
506.3 Illinois Funds-Money Market Fund
506.4 The Illinois Funds-Prime Fund
506.5 Main Street Bank and Trust Grant Account
506.6 Illinois Funds OCLC Account
506.7 Main Street Bank and Trust OCLC Checking
506.8 Illinois Funds OCLC Prime Investment
Investment Summary as of September 30, 2008
Petty Cash as of September 30, 2008

- Income Statements/Balance Sheets: September 2008
All Funds Balance Sheet
All Funds Income Statement
General Fund Balance Sheet
General Fund Income Statement
Automation Fund Balance Sheet
Automation Income Statement
Cooperative Service Fund Balance Sheet
Cooperative Service Income Statement

Mr. Drone-Silvers moved to approve the Consent Agenda; Ms. Funderburg seconded the motion. A roll call vote was taken:

Yes – Cler, Drone-Silvers, Erickson, Gillespie, Hasten, Helms, Lanham, Miner, Quisenberry, Reidner

No – None

PUBLIC COMMENTS - none

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PRESIDENT'S REPORT - Rosanne Reidner

Ms. Reidner congratulated Ms. Ison on twenty five years of service to the Lincoln Trail Libraries System.

DIRECTOR'S REPORT - Jan Ison

Ms. Ison welcomed Ms. Gillespie and Ms. Cler to the Lincoln Trail Libraries System Board of Directors. Ms. Ison reported on the ILA conference in Chicago. Ms. Ison reported that all the WorldCat pilot libraries are up and running for staff to test. She also reported on the OCLC members council where a key discussion was how the Regional Councils will be formed in July 2009 and how delegates will be elected to the Global Council. Ms. Ison will be the first President of the OCLC Global Council beginning July 2009. Ms. Ison summarized the statistical report and noted the drop in First Search numbers. Ms. Ison presented the board with copies of the FY2008 annual report and provided a written summary of the savings to LTLS provided by participation in the Direct Energy Cooperative.

COMMITTEE REPORTS

- Action Item No. 2009-13 Fy2008 Audit

The Budget and Finance Committee has reviewed the preliminary FY2008 Audit. The Budget and Finance Committee recommends the Board of Directors authorize LTLS administration to forward the completed audit for the year ending June 30, 2008 to the Illinois State Library.

The Board was unanimously in favor of the motion.

ILLINOIS STATE LIBRARY REPORT - Karen Egan

Ms. Egan submitted a written report for September of 2008 and was present at the meeting. In her report Ms. Egan provided a list of the new vendors who have agreed to participate in the Try-It! Illinois program from October 1st through November 30th. Ms. Egan updated information concerning the Bill and Melinda Gates Foundation. Ms. Egan asked that board members submit ideas to her for new LSTA grant categories.

UNFINISHED BUSINESS - none

NEW BUSINESS

- Action Item No. 2009-12 Expenditures over \$10,000

In accordance with the Lincoln Trail Libraries System Finance and Investment Policy, the following expenditures are over the \$10,000 limit and require two authorized signatures.

A. Library partnership Trust My media mall Annual Fee \$19,800.00

Ms. Erickson moved to approve Action Item No. 2009-07; Mr. Drone-Silvers seconded the motion. The Board was unanimously in favor of the motion.

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DISCUSSION/PLANNING

Ms. Ison provided the board with a list of system standards with definitions and asked that they share their ideas about new standards for library systems. It was agreed that the core services should include access, delivery, leadership and consulting. Ms. Ison will provide a copy of the old standards to the board members. Ms. Ison provided the board with committee preference forms for them to fill out before the next meeting.

ANNOUNCEMENTS

Ms. Helms announced that the Centennial High School Library had recently been recognized in VOYA magazine.

ADJOURNMENT

Mr. Drone-Silvers moved to adjourn the meeting; Ms. Erickson seconded the motion. The Board was unanimously in favor of the motion, and the meeting was adjourned at 9:15 p.m.

Approved by the Lincoln Trail Libraries System Board of Directors on Monday, November 17, 2008.

Rosanne Reidner, President

Janet Hasten, Secretary