

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
LINCOLN TRAIL LIBRARIES SYSTEM**

DATE: October 15, 2007
TIME: 7:00 P.M.
PLACE: LTLS HEADQUARTERS, CHAMPAIGN, ILLINOIS

MEMBERS PRESENT:

James P. Quisenberry, PresidentUrbana
Rosanne Reidner, Vice PresidentOgden
Allen Lanham, Treasurer.....Charleston
Jennie Cisna.....Mattoon
Scott Drone-Silvers.....Mattoon
Virginia Erickson.....Urbana
Rochelle FunderburgChampaign
Janet HastenMarshall
Cynthia HelmsUrbana
Sharron KreiderAshkum
Donna MinerRantoul
Anieta TrameMattoon

MEMBERS NOT PRESENT:

Laura Barnes, SecretaryChampaign

OTHERS PRESENT:

LTLS StaffChampaign
 Jan Ison, Executive Director
 Pat Boze, Consultant
 Michelle Ralston, Consultant
 Ramona Rollins, Business Office Manager
 Donna Schaal, Consultant
 Joe Sciacca, Consultant
 Vanessa Whippo, Consultant
 Karen Wilkinson, Communications Manager

MINUTES OF THE MEETING OF THE LTLS BOARD OF DIRECTORS

October 15, 2007

President James Quisenberry called the meeting to order at 7:00 p.m. Roll call was taken with 12 members present, 1 absent. Ms. Ison introduced Janet Hasten, trustee of the Marshall Public Library, who was elected to the Board as Public Library Trustee Director.

CONSENT AGENDA

The following Consent Agenda was presented:

A. Approval of Minutes of the September 24, 2007 Meeting

B. Approval of Treasurer's Report

- Schedules of Checks

494 Check Nos. 47934 through 47998

494.1 Check Nos. 34142 through 34196

494.2 Check Nos. 1072 through 1074

- Schedules of Activity

494.3 Illinois Funds-Money Market Fund

494.4 The Illinois Funds-Prime Fund

494.5 Main Street Bank and Trust Grant Account

494.6 Illinois Funds OCLC Account

494.7 Main Street Bank and Trust OCLC Checking

494.8 Illinois Funds OCLC Prime Investment

Investment Summary

Petty Cash as of September 30, 2007

- Income Statements/Balance Sheets: July 2007 and August 2007

All Funds Balance Sheet

All Funds Income Statement

General Fund Balance Sheet

General Fund Income Statement

Automation Fund Balance Sheet

Automation Income Statement

Cooperative Service Fund Balance Sheet

Cooperative Service Income Statement

Mr. Drone-Silvers moved to approve the Consent Agenda; Ms. Reidner seconded the motion. A roll call vote was taken:

Yes – Cisna, Drone-Silvers, Erickson, Funderburg, Hasten, Helms, Kreider, Lanham, Miner, Quisenberry, Reidner, Trame

No – None

PUBLIC COMMENTS – none

PRESIDENT'S REPORT – none

DIRECTOR'S REPORT – Jan Ison

Ms. Ison highlighted items from the September Executive Director's and Consultants' reports: the success of the Symposium on the Future of Integrated Library Systems; the upcoming release of WebJunction Illinois, a multi-faceted resource for librarians; Online Book Clubs offered by LTLS; and the videos made of the "Walking the Talk" program for the LTLS diversity grant. She showed the Board the enlarged grant checks presented to LTLS at a reception hosted by the Illinois State Library to celebrate the 10th anniversary of the Library Services and Technology Act (LSTA). The grants include: \$144,540 - WorldCat Local; \$80,000 - third year funding for PolyTalk, library interpreters network; \$18,028 - Digital Imaging of archival collection of World War II Tuskegee Airman; and \$4,900 - training of non-CARLI libraries on the new statewide delivery system.

Ms. Ison presented charts showing LINC Circulation Trends, Circulation Trends by Month, Delivery Trends, Delivery Trends by Month, Online ILL Transactions, Online Interlibrary Loan, Reciprocal Borrowing Transactions, Reciprocal Borrowing Trends. The Board discussed methods of counting items delivered and possible changes for more accurate counting.

ILLINOIS STATE LIBRARY REPORT – Cyndy Colletti

Ms. Colletti reviewed the Illinois State Library Consultant's Report for October 2007: public library per capita grants are due October 15; the State Library and the Illinois Century Network (ICN) will hold regional information meetings in October and November; LSTA grants have been awarded; school library per capita grant packets have been mailed to superintendents; Illinois' five-year plan for the use of LSTA funds is available online; the Try It! Illinois statewide database trial is running October 1 through November 30; the State Library's Electronic Resource XPO will be held December 13 at Schaumburg Township District Library; and FY2008 Live and Learn Construction Grant letters of intent are due October 19.

UNFINISHED BUSINESS

Ms. Ison reported that staff have a meeting scheduled with Russ Dankert regarding the ceiling lighting replacement.

NEW BUSINESS

Ms. Ison distributed a list of Board Standing Committee assignments and said that she is working on establishing a Technology Committee to develop a technology long-range plan for LTLS.

DISCUSSION/PLANNING

Donna Schaal described the video series, "Creating More Inclusive Libraries," now available on the diversity Web site (www.librarydiversity.info/Inclusive.html). She played a segment from one of the three sessions recorded by Susan O'Halloran who presented the program at two diversity forums hosted by LTLS.

ANNOUNCEMENTS - none

ADJOURNMENT

Mr. Lanham moved to adjourn the meeting; Ms. Funderburg seconded the motion. The Board was unanimously in favor of the motion, and the meeting was adjourned at 8:30 p.m.

Approved by the Lincoln Trail Libraries System Board of Directors on Monday, November 19, 2007.

James Quisenberry, President

Laura Barnes, Secretary