



Statewide Delivery Update Lincoln Trail Libraries System Board Meeting November 19, 2007

Effective January 2, 2008, CARLI will manage the expanded ILDS (Illinois Library Delivery Service) delivery system (statewide delivery backbone) throughout Illinois. The Illinois State Library will no longer manage ILDS, although it's funding of the service will continue. This change came about through discussions with CARLI libraries, ISL, and system representatives over the years.

CARLI released an RFP last spring for enhanced ILDS services, and the award was made to Lanter Delivery System, a courier service. The enhanced ILDS service means that the regional library systems, Chicago Public Library, and CARLI members (those with a Governing or Associate membership status) are eligible for direct ILDS delivery.

Below is a summary of the procedural changes and how this will affect LTLS and its libraries on January 2:

- ❖ Lanter is guaranteeing 24-hour turnaround from ILDS stop to ILDS stop (weekdays only). Each ILDS stop will receive delivery every weekday.
- ❖ There will be an increase in the number of statewide ILDS sites. ILDS will now include the nine regional library systems, the Chicago Public Library, and 131 CARLI members. Individual CARLI members can also add additional stops for a fee.
- ❖ Requests for materials will continue to happen the way they always have – through OCLC, CARLI's I-Share system, etc.
- ❖ All materials leaving the ILDS sites must be pre-sorted and containerized for other ILDS sites. Containers used will include existing ILDS canvas bags (higher volume) and smaller nylon bags (lower volume). ISL is purchasing additional nylon bags for use by the regional library systems.
- ❖ ILDS sites must label individual containers for each ILDS site, based on a new web-based, label-producing product maintained by CARLI. This site will also be used to produce statistics on ILDS traffic.
- ❖ All materials leaving the ILDS sites must also be accompanied by a manifest (a web-based order form listing who is receiving containers as well as quantity of items for that stop). The statewide courier will require this manifest.
- ❖ Regional library systems will continue to deliver to non-ILDS libraries and will continue to sort/label materials from non-ILDS libraries to ILDS stops and from incoming ILDS stops to non-ILDS libraries.
- ❖ Libraries who are non-ILDS stops will need to use a new ILDS labeling form to direct materials to the correct ILDS stop (see attached draft form).
- ❖ Four LTLS libraries (Lake Land CC, Lakeview College of Nursing, Parkland CC, Danville Area CC) will now be direct ILDS stops, joining EIU and UIUC.

- ❖ LTLS will be visited by a Lanter representative on November 28, to discuss schedule, view dock options, etc. Also, Lanter will test the entire new ILDS system the week of December 10 (every site will be visited by courier).
- ❖ LTLS staff will offer training to non-ILDS libraries - on use of the new ILDS labels and changes to the ILDS system - in December. CARLI is responsible for training staff at the direct ILDS stops.

For a complete list of ILDS stops and for more information on the new ILDS system, visit <http://www.illinoisdelivers.net>