

# Consultants' Report For February 2007

Lincoln Trail Libraries System  
March 19, 2007

<b>Shawnee Library System</b>	Jan Ison and Joe Sciacca continued the next phase of their facilitation project to assist Shawnee Library System develop a new Strategic Plan. They facilitated a series of 5 input sessions in all parts of the system and collected input from approximately 100 librarians, trustees, and system staff. The process will continue in April when the Planning Committee will meet to develop strategic goals.
<b>PolyTalk Staff and Webinar</b>	LTLS welcomes Michelle Ralston as PolyTalk Project Coordinator. Michelle is completing her Master's Degree at the U of I Library School and has experience working with international librarians at the Mortenson Center for International Librarianship. PolyTalk Project Director Joe Sciacca and Jan Ison presented a Web Seminar on PolyTalk hosted by the WebJunction Spanish Librarians Outreach Group. Approximately 20 participants, mostly from the Midwest and East, attended.
<b>Statewide Delivery Meeting</b>	Pat Boze and Jan Ison attended a statewide delivery meeting at LTLS. Several committees reported their findings and draft recommendations (statistics, standards, procedures, mapping); some committees were asked to do additional work and report back at the next meeting.
<b>LINC Policy Council</b>	LINC Policy Council met and determined that the local holds test should continue until April. Also, the Council approved a recommendation from the Cataloging Advisory Committee to rescind outdated LINC cataloging policies and adopt the statewide cataloging standards document.
<b>Statewide OPAC Grant Project</b>	LTLS signed a pilot agreement with OCLC regarding the statewide OPAC grant project. Considerable work was done to determine the final list of participants, coordinate conference calls with various participants and OCLC staff, and participate in a marketing meeting, as well as a web-based informational meeting.
<b>SurveyMonkey Workshop</b>	Amanda McKay facilitated training for 10 reference librarians from Metropolitan Library System. During the training, participants learned how to create, administer, and gather results from a survey using SurveyMonkey. The workshop focused on the free aspects of the program, but also highlighted the for-pay aspects as well. Participants were also instructed in some of the basics of survey construction, such as using neutral language, framing the questions, and being concise.
<b>LSTA Grants</b>	LTLS consultants participated in an ISL LSTA grant conference call where the LSTA grants and categories were announced and discussed.
<b>LINC Milestone</b>	Bismarck-Henning Junior High began adding holdings to LINC on February 8.
<b>Electric Purchasing Cooperative</b>	LTLS received notice that a cost proposal for the Electric Purchasing Cooperative organized by the Champaign Chamber of Commerce is expected to arrive on March 27. The cooperative has requested competing cost proposals from electric suppliers and will present the best offer to coop members. LTLS must then decide whether to accept or reject the offer.
<b>Library Visits</b>	Bismarck-Henning Junior High, Lake Land Community College, The Urbana Free Library