



FISCAL YEAR 2010 PRIORITIES
Jan Ison, Executive Director
Lincoln Trail Libraries System

1. Work with the LTLS Board of Directors to develop a new LTLS Strategic Plan.
2. Work with the Board, member libraries and staff to evaluate options for the next generation ILS for LINC.
3. Finalize the review of the LTLS Delivery system and the LTLS Education and Training program.
4. Encourage member libraries to take full advantage of the OCLC Group services program and all services available to members of OCLC.
5. Continue to gradually upgrade and enhance the LTLS physical facility.
6. Review and update as necessary LTLS position descriptions.
7. Complete the Technology Plan for LTLS.
8. With other library systems explore options for a statewide membership policy and provide input to the Statewide Standards development process
9. Evaluate the current LTLS WebSite and update as needed.
10. Explore further use of Return on Investment and Key Indicators of success to provide information on the value provided by LTLS services.
11. Enhance the LTLS Consulting Service by actively assisting local libraries in personnel recruitment and hiring.

ONGOING RESPONSIBILITIES

1. Manage the overall System program and continually review progress towards activities as outlined in the LTLS Strategic Plan and the Annual Budget and Work Plan. Regularly monitor progress in achieving activities in the Work Plan
2. Maintain contact with member libraries and governing boards regarding LTLS services and provide consulting assistance to personnel and



- governing officials of member libraries to plan and implement quality library service. Meet with advisory committees.
3. Seek multiple opportunities to educate legislators and funding agencies and as to services provided and the funding needs of Lincoln Trail Libraries System.
 4. Work with other agencies to collaborate on service provision when and where possible.
 5. Review, revise and develop LTLS policies as appropriate.
 6. Maintain flexibility in the LTLS service program in order to respond quickly to opportunities to expand access to information resources through grants and partnerships.
 7. Maintain and enhance the internal communication structure by holding regular staff meetings at all levels including general staff meetings, consultant and manager meetings, and meetings with program teams.
 8. Maintain active partnerships to enhance cooperative opportunities for LTLS members and the system.
 9. Work with personnel of the other Illinois library systems, CARLI, and other groups to enhance cooperative efforts in Illinois.
 10. Participate in the Illinois Library Association, the Illinois Association of School Librarians, the American Library Association, and other professional associations as appropriate.
 11. Represent Lincoln Trail Libraries System at appropriate meetings and prepare presentations. Develop articles and other publications to share the success of LTLS and its members.
 12. Serve as the President of OCLC Global Council for FY 2010.