

DRAFT

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE  
OF THE BOARD OF DIRECTORS

LINCOLN TRAIL LIBRARIES SYSTEM

DATE: June 30, 2006

TIME: 9:00 A.M.

PLACE: LTLS HEADQUARTERS, CHAMPAIGN, ILLINOIS

**MEMBERS PRESENT via conference call:**

Nina Pals, President .....Altamont  
James P. Quisenberry, Vice President.....Urbana  
Laura Barnes, Secretary.....Champaign

**OTHERS PRESENT via conference call:**

Jennie Cisna, LTLS Board Member .....Mattoon

**OTHERS PRESENT at LTLS:**

Marcia Grove, Champaign Public Library .....Champaign  
Deb Lissak, The Urbana Free Library .....Urbana

LTLS Staff.....Champaign  
Jan Ison, Executive Director  
Pat Boze, Consultant  
Amanda McKay, Consultant  
Donna Schaal, Consultant  
Joe Sciacca, Consultant  
Karen Wilkinson, Communications Manager

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE  
OF THE LTLS BOARD OF DIRECTORS**  
June 30, 2006

President Nina Pals called the meeting to order at 9:05 a.m. Roll call was taken with 3 members present, 1 absent.

Ms. Ison stated that the purpose of the meeting, as directed by the Board at the June 19, 2006 meeting, was to review all feedback and concerns regarding the LINC Local Holds test. She presented the following information.

The LINC Policy Council (LPC) met on June 22, 2006 with 10 members present and 1 absent. Three member librarians were also present. Ms. Ison participated via conference call and opened the meeting with a history of the involvement of the LTLS Board of Directors:

- The LTLS Board of Directors had revised the Interlibrary Loan Policy last year, although local holds were not specifically mentioned.
- In the monthly consulting reports, the meeting at Rantoul Public was listed and briefly mentioned to the board.
- One of the board members (who is also on the Champaign Board) reported that the Champaign board had spent a great deal of time discussing local holds.
- In April of 2006, the board discussed the history of reciprocal borrowing and interlibrary loan. They were also apprised of the Local Holds Committee and the work they were doing in regards to Local Holds.
- In May, the board was informed that the Local Holds Committee approved testing.
- In June, the board was apprised of all of the comments in writing that LTLS staff had received.

The LINC Policy Council Agenda was 1) comments from visitors, 2) discussion by LPC members, and 3) action. Scott Drone-Silvers asked for permission to begin by making a motion. He moved that the current implementation be suspended as soon as practicable. Ms. Boze gave the PowerPoint presentation that had been given at the last Board meeting that gave an overview of the background and timeline of local holds. Mr. Silvers said that the Local Holds Committee acted in good faith and that the test had unintended consequences. LPC voted 9 to 1 to approve the motion to suspend the current implementation as soon as practicable.

Another motion was made to redirect the Local Holds Committee to study a second option for implementation and report to LPC no later than August 30, 2006. The motion was passed unanimously.

Ms. Boze stated that there was also discussion on whether or not to go immediately to a second option proposed by the Local Holds Committee. The consensus was that more time was needed to study the consequences before moving to that option.

Ms. Ison invited comments from librarians in attendance; there were no comments.

Ms. Boze said that the Local Holds test was suspended by 8:00 a.m. on June 23, 2006. Ms. Pals asked if any comments had been received from libraries after that time. LTLS staff said that no calls or e-mails had been received regarding the suspension.

DRAFT

Mr. Quisenberry said that he approved of the actions taken by the LINC Policy Council.

Ms. Barnes moved that the meeting be adjourned. All were in favor of the motion and the meeting was adjourned at 9:20 a.m.

Approved by the Lincoln Trail Libraries System Executive Committee of the Board of Directors.

---

James Quisenberry, President

---

Laura Barnes, Secretary