

DRAFT

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
LINCOLN TRAIL LIBRARIES SYSTEM**

DATE: June 20, 2005
TIME: 7:00 P.M.
PLACE: LTLS HEADQUARTERS, CHAMPAIGN, ILLINOIS

MEMBERS PRESENT:

Nina Pals, President Altamont
James P. Quisenberry, Vice President Urbana
Carolyn Adkins, Treasurer Charleston
Laura Barnes Champaign
Paula Kaufman Urbana
Sharron Kreider Ashkum
Susan McKinney St. Joseph
Donna Miner Rantoul
Kathy Wickline Champaign

MEMBERS NOT PRESENT:

Garold Eaglin, Secretary Marshall
Rochelle Funderburg Champaign
Allen Lanham Charleston

OTHERS PRESENT:

LTLS Staff Champaign
Jan Ison, Executive Director
Pat Boze, Consultant
Maria Nowak, Consultant
Joe Sciacca, Consultant
Adrian Van Buskirk, Business Manager
Amy Weber, Consultant
Karen Wilkinson, Communications Manager

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June 20, 2005

President Nina Pals called the meeting to order at 7:00 p.m. Roll call was taken with nine members present, three absent.

CONSENT AGENDA

The following Consent Agenda was presented:

A. Approval of Minutes of the May 23, 2005 Meeting

B. Approval of Treasurer's Report

- Schedules of Checks
466 Check Nos. 45894 through 45974
466.1 Check Nos. 32071 through 32128
- Schedules of Activity
466.2 Illinois Funds-Money Market Fund
466.3 The Illinois Funds-Prime Fund
466.4 Bank Illinois Grant Account
466.5 Illinois Funds OCLC account
Investment Summary
Petty Cash Report as of June 7, 2005
- March Financial Statements
- April Financial Statements

Ms. Kaufman moved to approve the Consent Agenda; Ms. McKinney seconded the motion. A roll call vote was taken:

Yes - Adkins, Barnes, Kaufman, Kreider, McKinney, Miner, Pals, Quisenberry, Wickline
No - None

PRESIDENT'S REPORT - none

DIRECTOR'S REPORT - Jan Ison

Ms. Ison stated that Lincoln Trail's FY2006 Budget and Work Plan has been completed and was part of the FY2006 Area and Per Capita Grant Application to the Illinois State Library. She said that System Directors are looking at the application contents and will make recommendations to the State Library. An executive summary was added to the application this year and included major initiatives, emerging trends and issues affecting the system and membership, and strengths and weaknesses.

Ms. Ison discussed FY2006 LSTA grant proposals that were submitted to the Illinois State Library. Second year funding was requested for the "Diversity and Cultural Competency in Rural Libraries" grant that would include Rolling Prairie, Shawnee, and Lewis and Clark Library Systems. Another proposed project would establish an Illinois Library Interpreters Network, and a third proposal was for digitization of "Illinois Systems: A 40 Year Retrospective." Pat Boze also helped Rantoul Public Library write a digital imaging grant proposal for "Illinois Aviation: Preservation of Early Illinois History."

Board members were given a copy of the article, "The Long Tail," by Chris Anderson, Editor-in-Chief of *Wired* magazine. Anderson draws examples from mass market retailing to make the argument that the

future belongs as much to those that serve the millions of untapped niche markets as to those that serve the masses. A lesson for libraries is that there is value in building deep collections to serve the needs of small niche audiences. The article is located at <http://www.wired.com/wired/archive/12.10/tail.html>.

Ms. Ison highlighted items on the Executive Director’s, Consultants’, and Statistical reports. She talked about the LINC Directors Group’s interest in moving forward with digital collections using funds in the Automation Equity Fund to begin testing. She also said that 78 LTLS people have registered for the bus trip to Chicago for the American Library Association Conference exhibits.

COMMITTEE REPORTS

Nominating Committee

Ms. Ison said that voting for new Board members is being done online, although paper ballots were mailed to official representatives for whom we had no email addresses. The deadline for voting is July 1, 2005. Ms. Ison presented the following action item:

- Action Item No. 2005–31 FY2006 Officers of the Board of Directors

The Lincoln Trail Libraries System Nominating Committee submits the following nominees for FY2006 officers of the Lincoln Trail Libraries System Board of Directors: President, Nina Pals; Vice President, James Quisenberry; Secretary, Laura Barnes; Treasurer, Allen Lanham.

ILLINOIS STATE LIBRARY REPORT

Vandella Brown submitted a written report that is posted in the Board packet on the LTLS web site.

UNFINISHED BUSINESS – none

NEW BUSINESS

Ms. Ison presented the following action items:

- Action Item No. 2005–32 Resolution Authorizing Financial Account Deposits, Withdrawals, Transfers

Ms. McKinney moved to accept a staff recommendation authorizing individuals to sign checks and transact other business for the accounts at the mentioned financial institutions. Mr. Quisenberry seconded the motion. The Board was unanimously in favor of the motion.

- Action Item No. 2005–33 LTLS Board Meeting Schedule

The LTLS Staff recommends that the LTLS Board of Directors set 7 p.m. on the third Monday of each month as its regular meeting time for FY2006 with the exceptions indicated below. This schedule will be in effect unless otherwise determined by the Board of Directors. Meetings are scheduled as follows:

July 18, 2005	Board of Directors	7:00 p.m.
August	No Meeting*	
September 19, 2005	Board of Directors	7:00 p.m.
October 17, 2005	Board of Directors	7:00 p.m.
November 21, 2005	Board of Directors	7:00 p.m.
December 19, 2005	Board of Directors	7:00 p.m.
January 2006	No meeting*	
February 27, 2006	Board of Directors	7:00 p.m. (Fourth Monday)

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March 20, 2006	Board of Directors	7:00 p.m.
April 17, 2006	Board of Directors	7:00 p.m.
May 15, 2006	Board of Directors	7:00 p.m.
June 19, 2006	Board of Directors	7:00 p.m.

*Member library visits

Ms. McKinney moved to accept the recommendation; Ms. Adkins seconded the motion. The Board was unanimously in favor of the motion.

- Action Item No. 2005-33 Resolution Recognizing Board Member Carolyn Adkins
- Action Item No. 2005-34 Resolution Recognizing Board Member Susan McKinney

The Board was unanimously in favor of Action Items Nos. 2005-33 and 2005-34.

Ms. Ison asked the Board for permission to purchase a new delivery van from fiscal year 2005 funds provided there is money remaining. Ms. Kaufman moved to approve the purchase of a new delivery van if there are fiscal year 2005 funds remaining; Ms. McKinney seconded the motion. A roll call vote was taken:

Yes - Adkins, Barnes, Kaufman, Kreider, McKinney, Miner, Pals, Quisenberry, Wickline
No - None

DISCUSSION/PLANNING - none

ANNOUNCEMENTS

LTLS will make a presentation to the Illinois State Library regarding the system area and per capita grant application on July 14 at 12:30 p.m. Ms. Ison invited Board members to attend.

ADJOURNMENT

Ms. Kaufman moved to adjourn the meeting; Ms. McKinney seconded the motion. All were in favor of the motion and the meeting was adjourned at 8:12 p.m.

Approved by the Lincoln Trail Libraries System Board of Directors on Monday, July 18, 2005.

Nina Pals, President

Laura Barnes, Secretary