

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
LINCOLN TRAIL LIBRARIES SYSTEM**

**DATE:** December 19, 2005

**TIME:** 7:00 P.M.

**PLACE:** LTLS HEADQUARTERS, CHAMPAIGN, ILLINOIS

**MEMBERS PRESENT:**

Nina Pals, President .....Altamont  
James P. Quisenberry, Vice President .....Urbana  
Allen Lanham, Treasurer.....Charleston  
Jennie Cisna.....Mattoon  
Garold Eaglin.....Marshall  
Paula Kaufman.....Urbana  
Sharron Kreider .....Ashkum  
Donna Miner .....Rantoul  
Rosanne Reidner.....Ogden  
Anieta Trame .....Mattoon

**MEMBERS NOT PRESENT:**

Laura Barnes, Secretary .....Champaign  
Rochelle Funderburg .....Champaign  
Kathy Wickline.....Champaign

**OTHERS PRESENT:**

LTLS Staff .....Champaign  
Jan Ison, Executive Director  
Amani Ayad, Diversity Consultant  
Pat Boze, Consultant  
Kit Moore, Cataloging Consultant  
Maria Nowak, Consultant  
Donna Schaal, Consultant  
Adrian Van Buskirk, Business Manager  
Amy Weber, Consultant  
Randi Weiss, Consultant-Library Interpreters Network  
Vanessa Whippo, Consultant  
Karen Wilkinson, Communications Manager

**DRAFT**

**MINUTES OF THE MEETING OF THE LTLS BOARD OF DIRECTORS**

December 19, 2005

President Nina Pals called the meeting to order at 7:00 p.m. Roll call was taken with 10 members present, 3 absent.

**CONSENT AGENDA**

The following Consent Agenda was presented:

A. Approval of Minutes of the November 21, 2005 Meeting

B. Approval of Treasurer's Report

- Schedules of Checks  
472 Check Nos. 46306 through 46372  
472.1 Check Nos. 32441 through 32492 and  
472.2 OCLC Check Nos. 1007 through 1009

- Schedules of Activity  
472.3 Illinois Funds-Money Market Fund  
472.4 The Illinois Funds-Prime Fund  
472.5 Bank Illinois Grant Account  
472.6 Illinois Funds OCLC account  
Investment Summary  
Petty Cash Report as of December 9, 2005

Ms. Cisna moved to approve the Consent Agenda; Mr. Eaglin seconded the motion. A roll call vote was taken:

Yes – Cisna, Eaglin, Kaufman, Kreider, Lanham, Miner, Quisenberry, Reidner, Trame, Pals  
No – None

**PRESIDENT'S REPORT** – Nina Pals

Ms. Pals congratulated Anieta Trame, Mattoon Middle School Media Coordinator, for being one of five recipients of the 2005 Jefferson Awards from the Mattoon Journal Gazette/Times-Courier region. This national program recognizes good works and service by “unsung heroes” across the country.

**DIRECTOR'S REPORT** - Jan Ison

Ms. Ison introduced new staff members: Kit Moore, Cataloging Consultant, cataloging materials from libraries with Weed and Feed grants; Randi Weiss, Consultant for PolyTalk, Library Interpreters Network grant; and Amani Ayad, Diversity Grant Consultant. Ms. Ison reviewed the November Executive Director and Consultants' reports, highlighting the WILL Partnership in Nation of Learners Videoconference, the Illinois OCLC Users Group retreat, and ILSDO meetings.

## **COMMITTEE REPORTS**

Ms. Pals presented two action items from the Membership Committee:

- Action Item No. 2006-6 Membership Review-Continued Eligibility

The Lincoln Trail Libraries System Board of Directors Membership Committee reviewed FY2005 Annual Profile Summaries and membership eligibility during its meeting on December 12, 2005. Fifty-eight libraries were determined eligible for continuing membership with no concerns, based on their FY2005 Annual Profile Summaries.

- Action Item No. 2006-7 Membership Review-Continued Eligibility with Concerns

The Lincoln Trail Libraries System Board of Directors Membership Committee reviewed FY2005 Annual Profile Summaries and membership eligibility during its meeting on December 12, 2005. The following libraries were determined eligible for continuing membership with concerns, based on their FY2005 Annual Profile Summaries:

Champaign Community Unit 4 Schools (staffing)  
Mattoon Community Unit School District #2 (bibliographic access)  
Urbana School District #116 (bibliographic access)  
Oakwood CUSD #76 (bibliographic access)  
Champaign Ford ROE (staffing)  
Monticello CUSD #25 (bibliographic access)  
Paxton-Buckley-Loda Unit #10 (bibliographic access)  
Iroquois County CUSD #9 (bibliographic access)  
CUSD #6 of Edgar County (staffing)  
Rantoul Township High School (bibliographic access)  
Mahomet-Seymour CUSD #3 (bibliographic access)  
Sheldon Public Library District (bibliographic access)

The Board was unanimously in favor of Action Item No. 2006-6 and Action Item No. 2006-7.

**ILLINOIS STATE LIBRARY REPORT** – none

**UNFINISHED BUSINESS** – none

**NEW BUSINESS** – none

## **DISCUSSION/PLANNING**

Ms. Ison presented summary data from the results of a statewide survey conducted by the Illinois Library System Directors Organization (ILSDO). All library staff and trustees were encouraged to respond to the survey, “Shaping Priorities: The Future of Illinois Library Systems,” to help Systems in their 40th anniversary year gain a better understanding of the issues and concerns of all librarians in Illinois. Ms. Ison presented summary data that included responses from 168 LTLS libraries. She noted some areas of particular interest including the need to raise awareness of new technologies, the interest in ebooks and online tutorials, perceived competition for the library, positive responses to technological change, and the need to adjust services for ethnic/language diversity. LTLS will use the survey results to decide where to make major or minor adjustments in service.

**DRAFT**

**ANNOUNCEMENTS**

Ms. Ison distributed a proposed Board meeting and activity schedule. Mr. Eaglin said that the Marshall Public Library received a gift of artwork valued at \$10,000 from someone who had traveled through the community and was very impressed by the courtesies extended, particularly by the library staff.

**ADJOURNMENT**

Ms. Kaufman moved to adjourn the meeting; Ms. Trame seconded the motion. All were in favor of the motion and the meeting was adjourned at 8:10 p.m.

Approved by the Lincoln Trail Libraries System Board of Directors on Monday, February 27, 2006.

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Nina Pals, President

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Laura Barnes, Secretary