

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
LINCOLN TRAIL LIBRARIES SYSTEM**

DATE: November 15, 2004
TIME: 7:00 P.M.
PLACE: LTLS HEADQUARTERS, CHAMPAIGN, ILLINOIS

MEMBERS PRESENT:

Nina Pals, President Altamont
James P. Quisenberry, Vice President Urbana
Carolyn Adkins, Treasurer Charleston
Garold Eaglin, Secretary Marshall
Laura Barnes Champaign
Emily Turner Condill..... Homer
Rochelle Funderburg..... Champaign
Sharron Kreider Ashkum
Susan McKinney St. Joseph

MEMBERS NOT PRESENT:

Paula Kaufman Urbana
Allen Lanham Charleston
Richard Lutz Mansfield
Donna Miner Rantoul

OTHERS PRESENT:

LTLS Staff..... Champaign
Jan Ison, Executive Director
Kim Fraser, Business Manager
Maria Nowak, Consultant
Donna Schaal, Consultant
Joe Sciacca, Consultant
Amy Weber, Consultant
Vanessa Whippo, Consultant
Karen Wilkinson, Communications Manager

MINUTES OF THE MEETING OF THE LTLS BOARD OF DIRECTORS

November 15, 2004

President Nina Pals called the meeting to order at 7:00 p.m. Roll call was taken with nine members present, four absent. Mr. Quisenberry participated via conference call.

CONSENT AGENDA

The following Consent Agenda was presented:

A. Approval of Minutes of the October 18, 2004 Meeting

B. Approval of Treasurer's Report

- Schedules of Checks

459 Check Nos. 45448 through 45516

459.1 Check Nos. 31361 through 31439

- Schedules of Activity

459.2 Illinois Funds-Money Market Fund

459.3 The Illinois Funds-Prime Fund

459.4 Bank Illinois Grant Account

459.5 Illinois Funds OCLC account

Investment Summary

Petty Cash Report as of November 5, 2004

- September Financial Statements

General and Internal Service Funds Balance Sheet

General and Internal Service Funds Income Statement

General Fund Balance Sheet

General Fund Income Statement

Automation Fund Balance Sheet

Automation Fund Income Statement

Cooperative Service Fund Balance Sheet

Cooperative Service Fund Income Statement

Live and Learn Grants Balance Sheet

Live and Learn Grants Income Statement

Cataloging Maintenance Center Balance Sheet

Cataloging Maintenance Center Income Statement

Ms. McKinney moved to approve the Consent Agenda; Ms. Condill seconded the motion. A roll call vote was taken:

Yes - Adkins, Barnes, Condill, Funderburg, Eaglin, Kreider, McKinney, Quisenberry, Pals

No - None

PRESIDENT'S REPORT - none

DIRECTOR'S REPORT - Jan Ison

The Board received copies of the FY2004 Annual Report prepared for the Illinois State Library. Ms. Ison asked the Board to contact her if there are any questions about the report. Ms. Ison reviewed the Executive Director's and Consultants' reports for October. She stated that she was out of the office for several meetings during the month. At the System Presidents' Roundtable, discussion was held on the upcoming 40th anniversary of systems and strategic directions for systems in the next 40 years. She

noted that LINCSearch Bookmarklet has been released allowing patrons to go from Internet book sites such as Amazon.com to a search of the LINC catalog for items of interest. Ms. Boze reviewed the Statistical Summary for October and explained some of the differences between this year and last year.

COMMITTEE REPORTS - none

ILLINOIS STATE LIBRARY REPORT - none

UNFINISHED BUSINESS - none

NEW BUSINESS - none

DISCUSSION/PLANNING

Pat Boze gave an update on LINC. She reviewed what was learned about upcoming enhancements to Horizon and the web catalog at the CODI (Customers of Dynix) Conference. Ms. Ison and Ms. Boze met with Jack Blount, Dynix CEO, and other senior-level managers at CODI to discuss outstanding issues. Ms. Boze also reviewed the work that has been done in the last two months with Champaign Public Library's network problem and the web catalog.

ANNOUNCEMENTS

Pat Boze stated that she and Maria Nowak visited Allerton Public Library in Monticello and learned about the library's grant for digitizing oral history tapes. The audio files will be available on the web.

ADJOURNMENT

Ms. Barnes moved to adjourn the meeting; Ms. McKinney seconded the motion. All were in favor of the motion and the meeting was adjourned at 7:44 p.m.

Approved by the Lincoln Trail Libraries System Board of Directors on Monday, January 24, 2005.

Nina Pals, President

Garold Eaglin, Secretary