

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
LINCOLN TRAIL LIBRARIES SYSTEM**

DATE: July 17, 2006

TIME: 7:00 P.M.

PLACE: LTLS HEADQUARTERS, CHAMPAIGN, ILLINOIS

MEMBERS PRESENT:

James P. Quisenberry, PresidentAltamont
Rosanne Reidner, Vice PresidentOgden
Allen Lanham, Treasurer.....Charleston
Laura Barnes, SecretaryChampaign
Jennie Cisna.....Mattoon
Garold Eaglin.....Marshall
Rochelle FunderburgChampaign
Sharron KreiderAshkum
Anieta TrameMattoon
Kathy Wickline.....Champaign

MEMBERS NOT PRESENT:

Donna MinerRantoul
Paula Kaufman.....Urbana

OTHERS PRESENT:

Cyndy Colletti, Illinois State LibrarySpringfield
Marcia Grove, Library Director,
Champaign Public LibraryChampaign
LTLS StaffChampaign
Jan Ison, Executive Director
Pat Boze, Consultant
Mary Dry, Business Manager
Amanda McKay, Consultant
Maria Nowak, Consultant
Donna Schaal, Consultant
Joe Sciacca, Consultant
Vanessa Whippo, Consultant
Karen Wilkinson, Communications Manager

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July 17, 2006

President James Quisenberry called the meeting to order at 7:00 p.m. Roll call was taken with 10 members present, 2 absent.

CONSENT AGENDA

The following Consent Agenda was presented:

- A. Approval of Minutes of the June 19, 2006 Meeting
- B. Approval of Minutes of the June 30, 2006 Executive Committee Meeting
- C. Approval of Treasurer's Report

- Schedules of Checks
479 Check Nos. 46928 through 47048
479A Check No. 46961
479.1 Check Nos. 33168 through 33226
479.2 Check No. 1026

- Schedules of Activity
479.3 Illinois Funds-Money Market Fund
479.4 The Illinois Funds-Prime Fund
479.5 Main Street Band and Trust Grant Account
479.6 Illinois Funds OCLC account
Investment Summary
Petty Cash Report as of July 10, 2006

Ms. Barnes moved to approve the Consent Agenda; Ms. Trame seconded the motion. A roll call vote was taken:

Yes – Barnes, Cisna, Eaglin, Funderburg, Kreider, Lanham, Quisenberry, Reidner, Trame, Wickline
No – None

PRESIDENT'S REPORT – James Quisenberry

Mr. Quisenberry reported that he attended Lincoln Trail's FY2007 Budget/Work Plan presentation at the Illinois State Library. He said the report was very good, and he liked the chance to talk back and forth with ISL staff. He said that he would like more feedback from ISL after all the Systems have presented.

DIRECTOR'S REPORT - Jan Ison

Ms. Ison welcomed Lincoln Trail's new liaison from the Illinois State Library, Cyndy Colletti, who is the ISL Literacy Program Manager. Ms. Ison noted the following items given to Board members: the formatted LTLS Strategic Plan, the FY2006 LTLS Annual Report, and a spiral bound note pad. She

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reviewed some of the statistics presented to the Illinois State Library including trends in delivery, resource sharing, and LINC. Ms. Ison congratulated Champaign Public Library and Eastern Illinois University Booth Library for the PR awards they received at ALA Annual Conference. Also at ALA, the LTLS display on PolyTalk for the Diversity Fair won third prize.

COMMITTEE REPORTS

Nominating Committee

Twenty-seven votes were cast in the Board election for a Special Library Interest Director, and all votes were for Virginia Erickson, Library Director at the Giertz Education Center at the Krannert Art Museum. Ms. Barnes moved to certify the election results; Ms. Wickline seconded the motion. All were in favor of the motion.

ILLINOIS STATE LIBRARY REPORT – Cyndy Colletti

Ms. Colletti said that Lincoln Trail's statistics, annual report, and strategic plan were well received at the presentation given to ISL staff on July 11, 2006 and that it was good to see the Board integrally involved. Ms. Colletti said that ISL staff members have been busy reading grant applications. She announced that the Public Library Per Capita Grant application is being put online and that information regarding public library construction grants has been posted on the ISL Web site with letters of intent due on August 1, 2006. She said that an Interlibrary Loan Committee is being formed to revise the Interlibrary Loan Code.

UNFINISHED BUSINESS

The minutes of the June 30, 2006 Board Executive Committee meeting were reviewed. No action was taken by the Executive Committee as the LINC Policy Council had suspended the Local Holds test and the Local Holds Committee will study a second option for implementation no later than August 30, 2006.

NEW BUSINESS

Ms. Ison presented the following action item:

- Action Item No. 2007-1 FY2006 Fund Designations and Reserves

The LTLS staff recommends that the Board of Directors authorize the Board Executive Committee to meet prior to July 30, 2006 to determine the final fund balance designations for FY2006.

Mr. Eaglin moved to approve Action Item No. 2007-1; Ms. Reidner seconded the motion. All were in favor of the motion.

Ms. Ison asked the Board to fill out the Committee Preference Form. She said that the Executive Committee will review the Bylaws and Standing Rules, the Personnel Committee will review the Personnel and Salary Administration Policies, the Membership Committee will look at school membership, the Technology Committee will continue this year, and a Facilities Committee may be formed.

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Mr. Quisenberry made suggestions for the year including delivery discussion, meetings with school superintendents regarding staffing and other issues, and more library visits presenting the LTLS Strategic Plan and having more discussion on cooperation. Ms. Ison asked the Board to indicate libraries they would like to visit, and she said that value propositions will be prepared for each member library.

DISCUSSION/PLANNING – none

ANNOUNCEMENTS

Book Market @ the Square will be held Saturday, August 26, 2006 at Lincoln Square in Urbana with proceeds going to The Reading Group. Paula Kaufman has been named Interim Chief Information Officer at the University of Illinois and Karen Schmidt has been named Acting University Librarian.

ADJOURNMENT

Ms. Kreider moved to adjourn the meeting; Ms. Barnes seconded the motion. All were in favor of the motion and the meeting was adjourned at 7:48 p.m.

Approved by the Lincoln Trail Libraries System Board of Directors on Monday, August 21, 2006.

James Quisenberry, President

Laura Barnes, Secretary