

DRAFT

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
LINCOLN TRAIL LIBRARIES SYSTEM

DATE: March 19, 2007

TIME: 7:00 P.M.

PLACE: LTLS HEADQUARTERS, CHAMPAIGN, ILLINOIS

MEMBERS PRESENT:

James P. Quisenberry, PresidentUrbana
Rosanne Reidner, Vice PresidentOgden
Allen Lanham, Treasurer.....Charleston
Laura Barnes, SecretaryChampaign
Jennie Cisna.....Mattoon
Garold Eaglin.....Marshall
Virginia Erickson.....Urbana
Rochelle FunderburgChampaign
Sharron KreiderAshkum
Donna MinerRantoul
Anieta TrameMattoon

MEMBERS NOT PRESENT:

Paula Kaufman.....Urbana
Kathy Wickline.....Champaign

OTHERS PRESENT:

Marsha Grove, Champaign Public LibraryChampaign
LTLS StaffChampaign
Jan Ison, Executive Director
Pat Boze, Consultant
Amanda McKay, Consultant
Ramona Rollins, Business Office Manager
Donna Schaal, Consultant
Joe Sciacca, Consultant
Vanessa Whippo, Consultant
Karen Wilkinson, Communications Manager

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MINUTES OF THE MEETING OF THE LTLS BOARD OF DIRECTORS

March 19, 2007

President James Quisenberry called the meeting to order at 7:00 p.m. Roll call was taken with 11 members present, 2 absent.

CONSENT AGENDA

The following Consent Agenda was presented:

A. Approval of Minutes of the February 19, 2007 Meeting

B. Approval of Treasurer's Report

• Schedules of Checks

487 Check Nos. 47494 through 47539

487.1 Check Nos. 33672 through 33730

487.2 Check Nos. 1047 through 1050

• Schedules of Activity

487.3 Illinois Funds-Money Market Fund

487.4 The Illinois Funds-Prime Fund

487.5 Main Street Bank and Trust Grant Account

487.6 Illinois Funds OCLC Account

487.7 Main Street Bank and Trust OCLC Checking

Investment Summary

• Income Statements/Balance Sheets: February 2007

All Funds Balance Sheet

All Funds Income Statement

General Fund Balance Sheet

General Fund Income Statement

Automation Fund Balance Sheet

Automation Income Statement

Cooperative Service Fund Balance Sheet

Cooperative Service Income Statement

Ms. Barnes moved to approve the Consent Agenda; Ms. Reidner seconded the motion. A roll call vote was taken:

Yes – Barnes, Cisna, Eaglin, Erickson, Funderburg, Kreider, Lanham, Miner, Quisenberry, Reidner, Trame

No – None

PUBLIC COMMENTS - none

PRESIDENT'S REPORT - none

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DIRECTOR’S REPORT – Jan Ison

Ms. Ison announced that Michelle Ralston has been hired as the Coordinator for the PolyTalk Library Interpreters Network grant project. She said that discussion was held at the last Statewide Delivery meeting regarding CARLI’s RFP for delivery service including 48-hour delivery for all academic libraries in the state. The committee will wait for more information. Ms. Ison reported that the Electric Purchasing Cooperative proposal will arrive on March 27, 2007 and the decision to accept or reject the proposal will have to be made that day. Regarding the monthly Statistical Summary, Ms. Ison noted that delivery statistics were affected by bad weather and library closings and that LINC downtime was due to power issues.

Ms. Ison reported that SirsiDynix, our automation vendor, announced that they are stopping production and development of Horizon 8.0. A new product called Rome will be released in the fourth quarter of this year. SirsiDynix will continue to support Horizon 7.3, so there is no urgency for LTLS to make a decision about moving to Rome. Ms. Ison distributed a handout showing the numerous mergers and acquisitions in the library automation industry over the last few decades.

COMMITTEE REPORTS

Budget/Finance Committee

The following action item was presented:

- Action Item No. 2007-16 Budget Revision and Fund Designations

The LTLS Budget/Finance Committee has reviewed the staff proposed budget amendments and recommends adoption of the Budget/Finance Committee’s acceptance of the following FY2007 budget expense and designations by fund. (NOTE: Presentation of the estimated revenue is for informational purposes only).

Fund	Expenses	Designations	Estimated Revenue (Informational Purposes Only)
General Fund	\$ 899,601	\$301,699	\$ 825,219
Cooperative Service Fund	\$ 148,883	\$135,000	123,777
Automation Fund	\$ 420,803	\$114,219	\$ 408,606
Capital Maintenance Fund		\$203,481	
Automation Equity Fund		\$363,993	36,000
ILLINET/OCLC			\$5,000,000
Special Revenue Funds	408,166		408,166
TOTAL	\$1,877,453	\$1,118,390	\$6,801,768

A roll call vote was taken:

Yes – Barnes, Cisna, Eaglin, Erickson, Funderburg, Kreider, Lanham, Miner, Quisenberry, Reidner, Trame
No – None

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ILLINOIS STATE LIBRARY REPORT

Ms. Colletti submitted a written report for March 2007 covering grant opportunities, the statewide diversity forum, and many other upcoming meetings and events.

UNFINISHED BUSINESS - none

NEW BUSINESS

Mr. Quisenberry stated that LTLS needs to have rules in place to comply with the Open Meetings Act. Ms. Ison suggested that amendments be made to the current Standing Rules.

Amanda McKay outlined the activities planned for Illinois Library Day to be held April 19, 2007 in Springfield. The night before at 6:30 p.m., DuPage Library System will host a Strategy Session and Dinner at the Northfield Inn in Springfield. On April 19, there will be a breakfast with legislators at 7:30 a.m., followed by a march and rally. More information can be found at <http://www.illinoislibraryday.info/>. Ms. Ison urged Board members to attend.

Joe Sciacca advised that HB1727 Mandatory Internet Filters on All Public and School Library Computers has been advanced from committee to the Illinois House of Representatives. The Illinois Library Association is urging the library community to call elected officials and ask them to vote “no.”

DISCUSSION/PLANNING

In light of the Sirsi/Dynix announcement, Ms. Ison gave a presentation on “Integrated Library Systems – Things to Think About.” The presentation included an industry overview, key reminders when buying a new system, the future, trends, major U.S. vendors, and “What should we do next?”. Ms. Ison said that LTLS will hold seminars to educate member libraries on integrated library systems.

ANNOUNCEMENTS

Ms. Ison noted a list of Director vacancies for FY2008 included in the packet. She also noted that the deadline for LSTA online letters of intent is April 2, 2007.

ADJOURNMENT

Ms. Barnes moved to adjourn the meeting; Ms. Trame seconded the motion. The Board was unanimously in favor of the motion, and the meeting was adjourned at 8:22 p.m.

Approved by the Lincoln Trail Libraries System Board of Directors on Monday, April 16, 2007.

James Quisenberry, President

Laura Barnes, Secretary